



2019 ONLINE APPLICATION INSTRUCTIONS

IMPORTANT:

The online application form does not allow you to save progress, so we recommend you first answer the questions in this filling guide and gather all the necessary documents. Once you have all the information, please upload your answers and documents to the form. Please feel free to email with any questions you have regarding the grant application. We are happy to provide any additional clarification and answer any questions you might have. Contact Mercedes Caso- Director of Grantmaking at mcaso@sacredfirefoundation.org.

We have one grant cycle per year. Grant applications may be **sent from February 15 until March 15, at 11:59 p.m., Eastern Time.**

Applications are reviewed by our Grant Review Committee

Applicants will receive a response from us via email on June 15, 2019.

SECTION 1- Organizational Information

Please provide the information listed below.

Organization Name _____

Contact First Name _____

Contact Last Name _____

Contact Title or Position _____

Address Line 1 _____

Address Line 2 _____

City _____

State or Province _____

Postal Code _____

Country _____

Phone _____

Email _____

Website (if available) _____

Social Media (If applicable, your organization's Facebook, Twitter etc. if you would like to provide them)

History of the organization (Please describe the origins of your organization. How and why did was it created?)

Organizational Mission _____

Date of Founding _____

What is the internal structure of your organization? _____

What is the organization leadership composition? (Please list the name, role and indigenous or tribal affiliation of each member) _____

Has the organization previously applied for a grant from the Sacred Fire Foundation? *Mark only one oval.*

Yes No Not sure



If the previous answer was "Yes", please indicate the date you applied, whether your application was accepted and what amount you received _____

Does the organization have non-profit or tax-exempt status? *Mark only one oval.*

Yes No We have a fiscal sponsor

Indicate if there is a bank account under the organization's name. *Mark only one oval.*

Yes No We have a fiscal sponsor

Fiscal sponsor organization, if applicable _____

Contact Name and Title _____

Address Line 1 _____

Address Line 2 _____

City _____

State or Province _____

Postal Code _____

Country _____

Website (if available) _____

SECTION 2- Project Information

Name of the project _____

Indigenous or tribal affiliation of the group(s) that will participate in the project _____

Project location (name of communities served by the project) _____

Is your organization located in the same community where the project will be implemented? *Mark only one oval.*

Yes No

If the previous answer was "No", please explain why. _____

Describe the project participants. If possible, include the number of beneficiaries, their gender, and their age group (children, youth, adults and/ or elders.) _____

Project Team (Please list the name, role and indigenous or tribal affiliation of each member) _____

Project start date _____ (MM/DD/YYYY) _____

Project end date _____ (MM/DD/YYYY) _____

Project Focus Area

Please indicate which of the following areas your project falls under. It may be more than one area: *Check all that apply.*

Awareness Building:

We support projects that document Indigenous wisdom and worldviews in such a way that they can be shared with the rest of humankind. Indigenous ancestral wisdom might seem far removed from our lives, yet it is a treasure trove for all of humanity, allowing us to learn from the experience accumulated through millennia by Indigenous Peoples in relating to each other and the natural world in a more balanced and respectful way.



Earth Stewardship:

Indigenous Peoples are at the front-line of environmental devastation as their sacred lands become targets for exploitation and economic gain. We support projects that protect our Earth and promote the values of reciprocity and respect that are at the heart of sustainable living.

Education:

We support projects that teach and inspire children and youth to learn from and participate in the traditional practices of their peoples: singing their songs, following their ceremonial cycles, and learning about traditional knowledge and healing ways.

Food and Healing:

We support projects in Indigenous communities aimed at keeping traditional food, healing sources, and practices alive, both for the sustenance of the people and the creation of awareness about the ways in which the earth continually supports us, individually and collectively.

Language, Art and Culture:

We support projects that revitalize Indigenous languages and arts, celebrating the richness of diversity necessary for cultures to flourish.

Ritual and Ceremony:

We support the rituals and ceremonies of Indigenous Peoples that strengthen the fabric of connection between humans, the ancestors, the sacred and the natural world.

Youth:

We support projects that help Indigenous youth understand and value their ancestral culture with dignity and strength, and to incorporate modernity in their lives in a balanced and effective way. The link between youth and elders is essential to the continuance of wisdom and the survival of cultures.

Project Budget

U.S. dollar amount being requested from Sacred Fire Foundation _____

Total budget amount for the project in U.S. dollars _____

Total organizational budget amount in U.S. dollars _____

Please include a detailed budget of your project specifying how the requested funds would be used. Include the contribution of Indigenous participants (the contribution need not be quantifiable). If available, please include other sources of income, the name(s) of funders, and support amount(s). *(Upload here)*

If budgeted items are not self-explanatory, please elaborate on how you calculated those amounts.

If possible, provide references of past/current funders of your organization. _____

Narrative Content

Project Statement

Describe the project in one paragraph. Share with us a description of the project you are requesting funds for and why these funds are needed.

Context of the project

Briefly describe what the most pressing issues are that your community is facing in terms of continuance of your ancestral wisdom, and how does this project contribute to protect it and/ or preserve it.

Please try to include in your narrative an answer to the following questions:

- How will the community benefit by the project?
- How is the community volunteering and/or contributing to the project?
- How will the project support, reflect, and/or restore spiritual or cultural practices based in ancestral wisdom?
- How will the project support, reflect, and/or restore the unique indigenous perspective of the community, and/or cultural or spiritual practices such language, arts, ceremony, etc?
- Why is this project important to you and why do you think it should be important to Sacred Fire Foundation?
- Are other partners involved in the project and/or will it endeavor to build partnerships with other groups/communities?

Activities and Strategies

Please describe the specific activities you plan to undertake and the strategies you will use to accomplish them.

Timetable

Please include a detailed timetable of your project that specifies when your initiative is taking place and provides a clear picture of how your project will achieve its goals. (Alternatively, you can upload an attachment below.)



Project Timetable Document *(If preferred, upload an attachment here)*

Project Purpose and Continuity

Present a numbered list of your project goals and the expected impact of the project in the community?

Please share if you have a plan for generating additional funds and/ or continuing the project after Sacred Fire Foundation’s funding ends.

Learnings and Reporting

Please share how you will determine that the project was successful for your community, and how you plan to share those insights with the Sacred Fire Foundation (i.e. testimonials, data, etc.). The purpose of this question is so that at the end of your project you can share your learnings, and we can look back and see what you said will be the positive changes or what has improved.

SECTION 3- Additional Organizational Documentation

Attach a copy of your 501(c)(3) tax determination letter (or its equivalent, if applying from a country other than the United States) *(Upload here)*

If applicable, attach a letter of your fiscal sponsor and a copy of their tax determination status. *(Upload here)*

If possible, attach a letter from the project’s community authority stating that your organization originated from within the community and /or how will the community members will participate in the project. *(If available, upload here)*

Please include supporting materials such as video, photos and testimonials. *(If available, upload here)*

How did you hear about this program? *Mark only one oval.*



SFF newsletter

SFF website

Social Media

Word of mouth

Other

Thank you for submitting your application.

We will review your proposal carefully and contact you if we need any additional information. If no additional information is required, the Grant Review Committee will review all requests and be in touch with you no later than June 2019 with either a denial or an approval. We look forward to reviewing your grant application.

We are happy to provide any additional clarification and answer any questions you might have. Please contact Mercedes Caso at mcaso@sacredfirefoundation.org